

This draft produced on 4/2/2016 15:58

**FRIENDS OF THE BRITISH LIBRARY**

**UNAUDITED**

**TRUSTEES' REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 30 JUNE 2015**

**FRIENDS OF THE BRITISH LIBRARY**

---

**CONTENTS**

---

	Page
<b>Reference and administrative details of the charity, its trustees and advisers</b>	1 - 2
<b>Council members' report</b>	3 - 8
<b>Independent examiner's report</b>	9
<b>Statement of Financial Activities</b>	10
<b>Balance sheet</b>	11
<b>Notes to the financial statements</b>	12 - 17

FRIENDS OF THE BRITISH LIBRARY

---

REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS  
FOR THE YEAR ENDED 30 JUNE 2015

---

<b>Council members</b>	Ferdinand Mount [4], Chair Dr Christopher Wright OBE [4], Deputy Chairman Stephanie Kenna [3], Secretary Revd Keith Stephenson FCMA [4], Treasurer Jean-Anne Ashton [3] <sup>1</sup> Peter Barber OBE [2] (resigned 9 March 2015) Dr Nicolas Bell [1] (appointed 9 March 2015) Caroline Brazier [2] (appointed 9 February 2015) Frances Brindle [1] (resigned 28 November 2014) Jane Dobson [3] Lindsay Duguid [2] Nina Evans [3] Celia Gould [4] The Lord Hemingford [2] Dr Norman James [2] Edmund King MBE [4] Professor Kate McLuskie [2] (resigned 31 March 2015) <sup>2</sup> Anthony Payne [3] Professor Andrew Prescott [1] Dr David Shaw [3]
	<sup>1</sup> Co-opted as Co-ordinator of the Volunteers <sup>2</sup> Appointment by British Library Board [#] denotes the number of Council meetings attended.
<b>Finance and Audit Committee</b>	Robert Kirton, Chairman Graham Allatt Richard Rooley Stephanie Kenna Revd Keith Stephenson FCMA Dr Christopher Wright OBE
<b>Charity registered number</b>	328095
<b>Principal office</b>	96 Euston Road London NW1 2DB
<b>President</b>	The Marquess of Salisbury PC DL
<b>Membership secretary</b>	Nichole Chapman
<b>Vice Presidents</b>	The Lord Bragg of Wigton Rt Hon Frank Field PC MP The Rt Hon The Lord Hague of Richmond FRSL PC The Lord Jones of Birmingham Sir Geoffrey Leigh FRSA Dame Penelope Lively DBE Professor Sir Andrew Motion FRSL Cdr Michael Saunders Watson CBE DL The Lord Steel of Aikwood KT KBE DL The Lord Hameed of Hampstead CBE DL

All information correct as at 08 February 2016.

FRIENDS OF THE BRITISH LIBRARY

---

REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS  
FOR THE YEAR ENDED 30 JUNE 2015

---

**Administrative details (continued)**

**Independent examiner** MHA MacIntyre Hudson  
Chartered Accountants  
New Bridge Street House  
30-34 New Bridge Street  
London  
EC4V 6BJ

**Bankers** Barclays Bank plc  
109 Tottenham Court Road  
London  
W1A 3AT

CAF Bank Ltd  
Kings Hill Avenue  
West Malling  
Kent  
ME19 4TA

The Co-operative Bank plc  
1 Balloon Street  
Manchester  
M60 4EP

**Solicitors** Russell-Cooke Solicitors  
2 Putney Hill  
London  
SW15 6AB

---

## FRIENDS OF THE BRITISH LIBRARY

---

### COUNCIL MEMBERS' REPORT FOR THE YEAR ENDED 30 JUNE 2015

---

The Council members are pleased to submit the twenty-sixth annual report and the financial statements of Friends of the British Library for the year ended 30 June 2015. The Council members confirm that the annual report and financial statements of the Charity comply with current statutory requirements, the requirements of the Charity's governing document and the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities (revised 2005)'.

#### **Structure, governance and management**

The Friends of the British Library is an unincorporated association and a registered charity operating under a written constitution adopted on 12 January 1989 and last revised on 27 January 2004. Council members are Trustees of the Charity for the purposes of charity law.

The Council consists of four honorary officers (Chairman, Deputy Chairman, Treasurer and Secretary) and up to twelve other members who are appointed by the members at a General Meeting. In addition the British Library Board may select from their number up to three people as Council members of the Friends of the British Library and the Council may co-opt up to three additional Council members. Candidates for election to Council are asked to provide a statement of their relevant interests and skills and to have a preliminary discussion with the Deputy Chairman. An information pack, which includes a job profile, is provided to each candidate. New Trustees receive appropriate training, if required, following election.

The organisational structure of the Friends of the British Library consists of a Council plus two committees (Finance and Audit Committee and Nominations Committee), which report directly to the Council.

The Charity undertakes a regular review of risks and of the investment policy. These items are initially considered by the Finance Committee who prepares recommendations for the Council.

Friends of the British Library has a close working relationship with the British Library.

#### **Objectives and activities**

The object of Friends of the British Library is to further the education of the public by promotion, support, assistance and improvement of the British Library. This is achieved through the payment of grants to the British Library and others to allow the improvement of the collection or to assist with the exhibitions, activities or events held by the British Library.

Grant requests are made formally through departments of the British Library. These are considered by the Finance Committee and Council who take into account the financial position of the Charity, the importance of the supported item, the funding available from elsewhere and the perceived priorities of the members of the Charity. In addition the Charity arranges a series of events which inform members about the collections and activities of the British Library as well as activities and events in conjunction with other institutions.

The Friends of the British Library has a team of volunteers who staff a desk in the main entrance of the British Library and assist with the administrative tasks of the Charity.

#### **Achievements and performance**

During 2014-15 the value of Grants to the British Library was higher than in the previous year, reflecting the fluctuation in requests for assistance from Library departments, and including a significant grant to the Library's Fund for Knowledge Endowment Fund. The Friends also established their own Endowment Fund.

There was a continuing effort to recruit and retain members.

---

## FRIENDS OF THE BRITISH LIBRARY

---

### COUNCIL MEMBERS' REPORT FOR THE YEAR ENDED 30 JUNE 2015

---

#### **Financial review**

Total income for the year was £337,382 compared with £217,789 in the previous year. The main reason for the increase was a growth in donations which totalled £77,511 compared with £31,148 in 2014. In addition, donations were received for the Silver Jubilee endowment fund in year, totalling £136,370 in 2015.

Grants committed to the Library totalled £169,287 (2014 £118,000).

Total resources expended were £218,214 compared with £165,204 in 2014. If grants are excluded, costs totalled £48,927 compared with £47,204 in 2014. Costs continue to be tightly controlled.

Net incoming resources showed a surplus of £119,168, comprising £28,072 net expenditure on the unrestricted funds, £10,870 net income on the restricted funds and £136,370 net income on the endowment fund. After taking account of the revaluation of investments £5,800 (2014 £17,090) the balances of funds were £388,461 unrestricted, £10,870 restricted and £146,063 endowment compared to £420,426, nil and nil respectively a year earlier.

All of the endowment fund income (£136,370) was invested during the year, but no other investments were made. The present investments are in two charity common investment funds, one being equity based and the other fixed interest. The long term policy is to hold the Silver Jubilee endowment fund in equities and the other funds between equities and fixed interest. The total value of investments was £355,477 compared with £213,107 at the end of the previous financial year, reflecting the success of fundraising for the Silver Jubilee endowment fund. The balance of the reserves is held in interest bearing bank accounts.

Net current assets at the end of the year were £212,532 compared with £228,797 at 30 June 2014.

#### **Reserves policy**

The Charity carries designated reserves of £120,000, set aside to cover the operating expenses of the Charity in an emergency situation or to enhance the Charity's operations in future. The Charity also has additional reserves to manage peaks in the Library's requests for grants, such as occurred last year, as total applications can substantially exceed the Charity's net annual income, and opportunities for the Library to make important acquisitions are difficult to forecast in advance. Free reserves at the year end, total reserves less the amount held as restricted and endowment funds, totalled £388,461, down from £420,426 at 30 June 2014.

The Silver Jubilee endowment fund is an expendable endowment fund established in 2015 by the Council Members to commemorate 25 years since the creation of the Friends of the British Library. The expendable endowment has received £136,370 of income in year. The trustees have the power to spend the capital. The capital and income are used to provide funding for the activities of the charity.

#### **Plans for future periods**

The Council believes that the development of the organisation and an increase in the number of members are key factors in the future of the Friends of the British Library.

#### **Governance**

The Charity has two committees (Finance and Audit and Nominations) to oversee regular business matters delegated to them by the Council. These Committees report to the Council on their activities and on all issues required by the Constitution. The Finance and Audit Committee includes the Treasurer, Secretary, the Deputy Chairman and three non-trustees; it oversees financial policy, budgetary and investment matters. A risk analysis outlining the major risks to which the charity may be exposed, and the systems in place to manage those risks, is undertaken regularly. All Council members are aware fully of their responsibilities as charity trustees. As part of the process of creating a stronger organisation, the Council keeps the constitution and legal form of the Friends of the British Library under regular review.

The Friends fulfil their objective principally by making financial grants to the British Library each year. These can be wide-ranging in purpose but priority is given generally to supporting acquisitions for the Library's collections.

---

## FRIENDS OF THE BRITISH LIBRARY

---

### COUNCIL MEMBERS' REPORT FOR THE YEAR ENDED 30 JUNE 2015

---

#### The year under review

The Friends marked the 800th anniversary of Magna Carta in 2015 with significant grants to assist the Library's major exhibition on the charter. It also formed the subject of the talk at the Annual General Meeting. Meanwhile, the celebrations for the Friends' own twenty-fifth anniversary, which had begun in January 2014, continued in July 2014 with a Reception given to the Friends by the Chief Executive of the Library and concluded in November with a concert at St Pancras Church. In the twenty-five years since their founding, the Friends have raised over one million pounds for the Library. To mark their anniversary and to ensure that the Friends will have the potential to make major grants in the future, the Silver Jubilee Fund, an expendable endowment fund, was established to provide a long-term income stream. This already stands at well over £100,000.

In this current year, grants and donations by the Friends to the Library totalled £178,000 (£118,000). A grant of £60,000 towards the Library's Fund for Knowledge endowment fund proved particularly valuable to the Library, attracting as it did 50% complementary funding through the Catalyst Endowment programme, a joint initiative between the Heritage Lottery Fund, the Department for Culture, Media and Sport, and the Arts Council England. Details of all grants during this period are given below. There was an increase in the trend, noted in Annual Reports over several years, of making grants not simply to assist with the acquisition of collection items but to support other areas of the Library's work. At 30 June 2015 the number of Friends stood at 3,473 (3,312). Maintaining and increasing the Friends' membership remains our top priority, the better to fulfil our mandate to help the British Library.

The Annual General Meeting was held on 9 March 2015. Christopher Wright was re-elected as Deputy Chairman. Peter Barber stood down on completing his second term on Council and Nicolas Bell was elected in his place. Lord Hemingford and Jane Dobson were re-elected to Council. The Chairman thanked Professor Kate McLuskie, whose membership of the BL Board ended in March, for all her work for the Friends as the Board's representative on Council.

The Chairman then welcomed the Library's Chief Executive, Roly Keating, who reviewed the British Library's activities in 2014-15. He announced that a new strategy, Living Knowledge, had just been published which built on the Library's 2020 vision and Growing Knowledge developed under his predecessor. Its strap line was "we make our intellectual heritage accessible to everyone, for research, inspiration and enjoyment" and the Library's purposes had been defined as custodianship, research, culture, learning and international value. The document also discussed the increase in digital materials housed by the Library, completing the digitisation of the Sound Archive, the future of the Boston Spa site and plans for continuing investment at St Pancras. In addition to this, the National Newspaper Building at Boston Spa had been opened as well as the new Newsroom at St Pancras. In April 2014 a new learning service Discovering Literature had been launched (<http://www.bl.uk/romantics-and-victorians>). Initially focussing on Romanticism and Victorians, it would be extended to include twentieth century authors and, in 2016, Shakespeare. There were now six affiliate Business and Intellectual Property Centres in various parts of the country and in October 2014 the Qatar Digital Library (<http://www.qdl.qa/en>), a new bilingual portal created in partnership with the Qatar Foundation and the Qatar National Library had been launched, making freely available to all a vast resource of material relating to the history and culture of the Gulf region. Successful exhibitions had included Comics Unmasked: art and anarchy in the UK which had attracted 54,000 visitors with a diverse age range and Terror and Wonder: the Gothic imagination with 60,000 visitors. A major highlight of the current year had been the re-uniting, albeit briefly, of the four surviving 1215 copies of Magna Carta in February and he looked forward to the Library's major Magna Carta exhibition which was opening shortly and would run for six months.

Following the AGM, our President, Lord Salisbury, introduced the guest speaker, Lord Sumption, the distinguished historian and a Justice of the Supreme Court, who spoke on Magna Carta then and now. His talk was most warmly received by the audience.

---

## FRIENDS OF THE BRITISH LIBRARY

---

### COUNCIL MEMBERS' REPORT FOR THE YEAR ENDED 30 JUNE 2015

---

Jean-Anne Ashton continued as Co-ordinator of the Volunteers. At the end of the year the number of volunteers was 30. An active recruitment programme continued. The Volunteers Desk in the Library's entrance hall was manned for four hours six days a week including Saturday and from 11am to 7.30pm on Tuesdays. Volunteers continued to assist the Membership Secretary as required and now provide a basic service in the Friends' Office when the Membership Secretary is on leave. During the year Volunteers were briefed by Ed King on Victorian Decorated book covers, by Mark Walton on Information and Customer Services and by Dr Claire Brey on the Magna Carta Exhibition.

There was an active programme of visits and events during the year. These were well attended and included tours of Kings Place, Hogarth's House, Valentines Mansion & Gardens (Ilford), Senate House Library, Queen Elizabeth's Hunting Lodge (Chingford), Two Temple Place, BBC Broadcasting House (3), Southside House (Wimbledon), The Poppy Factory, Freemasons' Hall, BAPS Shri Swaminarayan Mandir (Neasden Temple), The Royal Hospital Chelsea, Whitechapel Bell Foundry (3), Handel House, The Petrie Museum, The Hunterian Museum, Art at the Mansion House, The Fashion & Textile Museum, Somerset House, The Middle Temple, The Royal Albert Hall, The Chelsea Physic Garden, and Hall Place (Bexley). Other highlights were a Walking Tour setting out from Green Park, entitled 'Memorializing conflicts; Waterloo to the World Wars' and a talk on the Library's Map Collections by Tom Harper. As well as being much enjoyed by the Friends, the Events programme is a valuable source of additional funds which contribute to our grants to the British Library.

Once again, the Friends have continued to receive practical help from the British Library and for this our thanks go to the British Library Board, the Chief Executive, Roly Keating and his colleagues.

#### **This Year's Grants**

**£60,000** to the British Library's Endowment Fund, which attracted 50% matching funding (£30,000) under the Department of Culture, Media and Sport/ Heritage Lottery Fund/Arts Council England's Catalyst Endowment Scheme.

**£20,000** towards the costs of loans from France for the Library's 2015 exhibition 'Magna Carta: Law, Liberty, Legacy', including, from the Archives Nationales, the Statute of Pamiers issued by Simon de Montfort in 1212 and the 'Unknown Charter' of King John, both important precursors of Magna Carta, and, from the Musée Carnavalet, the painting by Jean-Jacques François Le Barbier of 'The Declaration of the Rights of Man and the Citizen' (1789).

**£20,000** towards the salary of a member of staff to catalogue and make publicly accessible the Archive of the D'Oyly Carte Company, which the British Library has purchased. The collection comprises a complete record of the activities of one of the country's most famous, distinctive and long-lasting theatrical companies, including Sullivan's autograph score of *Iolanthe*, prompt books, cast lists and photographs.

**£11,287** towards the conservation and reframing of the British Library's two 1215 Exemplifications of Magna Carta, together with four associated documents, prior to their display in the Library's 2015 exhibition 'Magna Carta: Law, Liberty, Legacy' to mark the eight-hundredth anniversary of the granting of the Charter.

**£10,000** towards the purchase of the *Enchiridion militis Christiani* ('The Handbook of a Christian Knight') by Erasmus, which was the subject of an Export Stop. This manuscript, unknown to the scholarly world before its recent sale, contains the earliest English translation of any of Erasmus's works and its date, 1523, suggests that it may well be a copy of the lost translation which William Tyndale, whose translation of the New Testament forms a basis of the Authorised Version of the Bible, is known to have made in that year.

**£10,000** towards the purchase of the Journals of Sir Albert Hastings Markham (1841-1918). These include a description of the British Arctic Expedition of 1875-76 under Sir George Nares, on which Markham served as second-in-command. The expedition, sponsored jointly by the Royal Navy and the Royal Geographical Society, established a record for 'Farthest North', which stood until broken by Nansen in 1895, and also disproved the long-held theory of an ice-free polar sea.



---

## FRIENDS OF THE BRITISH LIBRARY

---

### COUNCIL MEMBERS' REPORT FOR THE YEAR ENDED 30 JUNE 2015

---

**£10,000** towards the purchase of the Bryanston Estate Map, 1659. The lands of the late Richard Rogers of Bryanston, Dorset, were surveyed by William Bowles in 1657 and 1658 and this plan was drawn by Mary Bowles in 1659. It is thus an early and rare surviving example of work by a female mapmaker and, being richly illustrated, provides an important snapshot of the agricultural landscape of the seventeenth century. It also includes one of the earliest depiction anywhere of English surveyors at work.

**£10,000** towards the third and final part of the Greek Manuscript Digitization Project, which will complete the digitization of all the Library's Greek Manuscripts. This phase includes many manuscripts from the collections of Charles Burney, Robert Curzon, Lord Zouche; Samuel Dawes, and Sir Ivor Bertie Guest, Lord Wimborne, as well as the Gospel lectionary formerly owned and annotated by John Ruskin.

**£8,000** for a twelve-week placement of a Conservation Intern from abroad as part of the British Library's mission to maintain its international leadership role in the development of Preventive Conservation education and training, and to foster relations with foreign librarians, promote best practice and cultivate opportunities for collaboration.

**£5,000** for the purchase of a seventeenth-century music manuscript from the Hogwood Collection, containing hitherto unidentified music for keyboard by unnamed composers of the period. The pieces are mainly dances ('Courante', 'Allemande', 'Eare' [Air]), but also include 'An Overture, which the Organist of Chichester desired to have set'. Two works are described as 'fitt for the Manicorde', an early name for the clavichord. The book was purchased by Thurston Dart in 1951, and later by Christopher Hogwood, whose executors offered it to the British Library.

**£5,000** towards the installation in the Poets' Circle of the Library's Piazza in summer 2005 of 'Crossroads of Curiosity', a light-box artwork by David Normal, first shown at the Burning Man Festival in the Black Rock Desert, Nevada. The artist created the piece with some of the over one million out of copyright images released by the British Library.

#### **Public Benefit**

The Council members confirm that they have complied with their duty to have due regard to the guidance on public benefit published by the Charity Commission in exercising their powers and duties. The public benefit of the Charity's activities are outlined under 'Objectives and Activities' above.

#### **Statement of Council members' responsibilities**

The Council members are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

Charity law applicable to charities in England/Wales requires the Council members to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the surplus or deficit of the Charity for that period. In preparing those financial statements the Council members have:

- selected suitable accounting policies and then applied them consistently;
- made judgements and estimates that are reasonable and prudent; and
- stated whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepared the accounts on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

The Council members have overall responsibility for ensuring that the Charity has an appropriate system of controls, financial and otherwise. They are also responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the detection and prevention of fraud and other irregularities.

---

**FRIENDS OF THE BRITISH LIBRARY**

---

**COUNCIL MEMBERS' REPORT  
FOR THE YEAR ENDED 30 JUNE 2015**

---

The Council members are responsible for the maintenance and integrity of the corporate and financial information included on the Charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

The Charity's Independent Examiner, Chris Harris CPFA of MHA MacIntyre Hudson, has indicated his willingness to continue in office and offers himself for re-appointment.

This report was approved and authorised for issue by the Council members on 8 February 2016 and signed on their behalf by:

Ferdinand Mount  
Chairman

**FRIENDS OF THE BRITISH LIBRARY**

---

**INDEPENDENT EXAMINER'S REPORT  
FOR THE YEAR ENDED 30 JUNE 2015**

---

**Independent examiner's report to the Trustees of Friends of the British Library**

I report on the financial statements of the Charity for the year ended 30 June 2015 which are set out on pages 10 to 17.

This report is made solely to the Charity's Trustees, as a body, in accordance with section 145 of the Charities Act 2011 and regulations made under section 154 of that Act. My work has been undertaken so that I might state to the Charity's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body, for my work or for this report.

**Respective responsibilities of Trustees and examiner**

The Charity's Trustees are responsible for the preparation of the financial statements, and they consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Act) and that an independent examination is needed. The Charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of

It is my responsibility to:

- examine the financial statements under section 145 of the Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Act; and
- state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the financial statements present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 130 of the Act; and
  - to prepare financial statements which accord with the accounting records and comply with the accounting requirements of the Acthave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

Signed:

Dated:

Chris Harris CPFA

**MHA MacIntyre Hudson**

Chartered Accountants

New Bridge Street House, 30-34 New Bridge Street, London EC4V 6BJ

## FRIENDS OF THE BRITISH LIBRARY

**STATEMENT OF FINANCIAL ACTIVITIES**  
**(incorporating Income and Expenditure Account)**  
**FOR THE YEAR ENDED 30 JUNE 2015**

	Unrestricted funds £	Restricted funds £	Endowment funds £	2015 £	2014 £
<b>INCOMING RESOURCES</b>					
The Sound Archive	-	10,870	-	10,870	-
RCS Foundation	36,340	-	-	36,340	-
Donations (including gift aid)	30,301	-	-	30,301	31,148
Legacies	5,000	-	-	5,000	76,022
Events income	8,232	-	-	8,232	8,679
Corporate subscriptions	550	-	-	550	1,100
Individual subscriptions	94,127	-	-	94,127	87,228
Life subscriptions	4,833	-	-	4,833	5,596
Dividend income - Schroders	6,948	-	-	6,948	4,860
Dividend income - CAF	1,907	-	-	1,907	2,055
Bank interest receivable	1,904	-	-	1,904	1,102
J Paul Getty Trust	-	-	50,000	50,000	-
The Swire Charitable Trust	-	-	25,000	25,000	-
The Monument Trust	-	-	50,000	50,000	-
Other endowment fund income	-	-	11,370	11,370	-
<b>TOTAL INCOMING RESOURCES</b>	<b>190,142</b>	<b>10,870</b>	<b>136,370</b>	<b>337,382</b>	<b>217,789</b>
<b>RESOURCES EXPENDED</b>					
Grant payable to institutions	2 169,287	-	-	169,287	118,000
Staff costs	4 34,425	-	-	34,425	33,069
Events	4,412	-	-	4,412	4,512
Insurance	533	-	-	533	577
Computer and consumables	390	-	-	390	360
Sundry expenses	1,273	-	-	1,273	859
Bank charges	1,534	-	-	1,534	1,275
Independent examiner's fees	1,848	-	-	1,848	1,680
Accountancy fees	4,512	-	-	4,512	4,872
<b>TOTAL RESOURCES EXPENDED</b>	<b>218,214</b>	<b>-</b>	<b>-</b>	<b>218,214</b>	<b>165,204</b>
Net income/ (expenditure)	(28,072)	10,870	136,370	119,168	52,585
Net gains on investments	(3,893)	-	9,693	5,800	17,090
TOTAL FUNDS AT 1 JULY 2014	420,426	-	-	420,426	350,751
<b>TOTAL FUNDS AT 30 JUNE 2015</b>	<b>388,461</b>	<b>10,870</b>	<b>146,063</b>	<b>545,394</b>	<b>420,426</b>

The notes on pages 12 to 17 form part of these financial statements.

## FRIENDS OF THE BRITISH LIBRARY

BALANCE SHEET  
AS AT 30 JUNE 2015

	Note	£	2015 £	£	2014 £
<b>Fixed assets</b>					
Tangible assets	5		-		-
Investments	6		<b>355,477</b>		<b>213,107</b>
			<u>355,477</u>		<u>213,107</u>
<b>Current assets</b>					
Stocks		-		120	
Debtors	7	<b>22,722</b>		20,713	
Cash at bank		<b>249,957</b>		269,111	
		<u>272,679</u>		<u>289,944</u>	
<b>Creditors:</b> amounts falling due within one year	8	<b>(60,147)</b>		<b>(61,147)</b>	
<b>Net current assets</b>			<u>212,532</u>		<u>228,797</u>
<b>Total assets less current liabilities</b>			<u>568,009</u>		<u>441,904</u>
<b>Creditors:</b> amounts falling due after more than one year	9		<b>(22,615)</b>		<b>(21,478)</b>
<b>Net assets</b>			<u>545,394</u>		<u>420,426</u>
<b>Charity funds</b>					
Endowment funds	10		<b>146,063</b>		-
Restricted funds	10		<b>10,870</b>		-
Unrestricted funds	10		<b>388,461</b>		<b>420,426</b>
<b>Total funds</b>			<u>545,394</u>		<u>420,426</u>

The financial statements were approved by the Trustees on 8 February 2016 and signed on their behalf, by:

Ferdinand Mount, Chair

Revd Keith Stephenson, Treasurer

The notes on pages 12 to 17 form part of these financial statements.

**FRIENDS OF THE BRITISH LIBRARY**

---

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2015**

---

**1. ACCOUNTING POLICIES**

**1.1 BASIS OF PREPARATION OF FINANCIAL STATEMENTS**

The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008). The financial statements have been prepared in accordance with the Statement of Recommended Practice (SORP), 'Accounting and Reporting by Charities' published in March 2005 and applicable accounting standards.

**1.2 FUND ACCOUNTING**

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

The charity has an expendable endowment fund, the Silver Jubilee Fund. Income arising on the endowment fund can be used in accordance with the objects of the charity and is included as unrestricted income. Any capital gains or losses arising on the investments form part of the fund. Investment management charges and legal advice relating to the fund are charged against the endowment fund. The income of the Silver Jubilee Fund is available to fund the activities of the charity. The terms of the endowment allow the capital of the fund to be spent if the trustees so determine.

Investment income, gains and losses are allocated to the appropriate fund.

**1.3 INCOMING RESOURCES**

All incoming resources are included in the Statement of financial activities when the Charity has entitlement to the funds, certainty of receipt and the amount can be measured with sufficient reliability. For legacies, entitlement is the earlier of the Charity being notified of an impending distribution or the legacy being received.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Certain types of incoming resources are shown in the Statement of financial activities net of expenditure as follows:

Life time subscriptions are treated as income over a ten year period from the year in which the subscription was received.

---

**FRIENDS OF THE BRITISH LIBRARY**


---

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2015**


---

**1. ACCOUNTING POLICIES (continued)**
**1.4 RESOURCES EXPENDED**

All expenditure is accounted for gross and when incurred.

**1.5 TANGIBLE FIXED ASSETS AND DEPRECIATION**

All assets costing more than £500 are capitalised.

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Furniture and Office equipment - 4 years

**1.6 INVESTMENTS**

Investments are stated at market value at the balance sheet date. The Statement of financial activities includes the net gains and losses arising on revaluations and disposals throughout the year.

**1.7 STOCKS**

The majority of items are specially prepared envelopes for mailing, leaflets and membership cards and are stated at the lower of cost and estimated economic value. In 2015, it was judged simpler to expense all such items rather than to account for stock

**2. GRANTS TO INSTITUTIONS**

	<b>Restricted funds 2015 £</b>	<b>Total funds 2015 £</b>	<i>Total funds 2014 £</i>
Grants payable	-	<b>169,287</b>	118,000

## FRIENDS OF THE BRITISH LIBRARY

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2015

## RECONCILIATION OF GRANTS PAYABLE:

	2015 £	2014 £
Accrued at 1 July 2014	45,500	36,100
Grants payable for the year	169,287	118,000
Grants paid during the year	(170,500)	(108,600)
<b>ACCRUED AT 30 JUNE 2015</b>	<b>44,287</b>	<b>45,500</b>

## PAYABLE AS FOLLOWS:

Grants payable <1yr - institutional	44,287	45,500
	<b>44,287</b>	<b>45,500</b>

## 3. NET INCOMING RESOURCES / (RESOURCES EXPENDED)

This is stated after charging:

	2015 £	2014 £
Independent examiners' remuneration	1,848	1,680

During the year, no Trustees received any remuneration (2014 - £NIL).

During the year, no Trustees received any benefits in kind (2014 - £NIL).

During the year, no Trustees received any reimbursement of expenses (2014 - £NIL).

## 4. STAFF COSTS

Staff costs were as follows:

	2015 £	2014 £
Wages and salaries	31,250	30,000
Social security costs	3,175	3,069
	<b>34,425</b>	<b>33,069</b>

The average monthly number of employees during the year was as follows:

	2015 No.	2014 No.
	1	1

No employee received remuneration amounting to more than £60,000 in either year.



## FRIENDS OF THE BRITISH LIBRARY

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2015

## 5. TANGIBLE FIXED ASSETS

	Office equipment £
<b>COST</b>	
At 1 July 2014 and 30 June 2015	10,495
<b>DEPRECIATION</b>	
At 1 July 2014 and 30 June 2015	10,495
<b>NET BOOK VALUE</b>	
At 30 June 2015	-
<i>At 30 June 2014</i>	-

## 6. FIXED ASSET INVESTMENTS

	Listed securities £	
<b>MARKET VALUE</b>		
At 1 July 2014		213,107
Investments purchased		136,570
Gains/(losses) on investments		5,800
At 30 June 2015		355,477
<b>HISTORICAL COST</b>		171,657

## INVESTMENTS AT MARKET VALUE COMPRISE:

	2015 £	2014 £
Unit trusts quoted on London Stock Exchange	355,477	213,107

All the fixed asset investments are held in the UK

## 7. DEBTORS

	2015 £	2014 £
Prepayments and accrued income	22,722	20,713

## FRIENDS OF THE BRITISH LIBRARY

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 20158. CREDITORS:  
AMOUNTS FALLING DUE WITHIN ONE YEAR

	2015 £	2014 £
Salaries	8,540	8,261
Accruals and deferred income	7,320	7,386
Grants accrued - institutional (see Note 2)	44,287	45,500
	<u>60,147</u>	<u>61,147</u>

## DEFERRED INCOME

Deferred income at 1 July 2014	4,216
Resources deferred during the year	4,426
Amounts released from previous years	<u>(4,216)</u>
Deferred income at 30 June 2015	<u>4,426</u>

Deferred income consists of life membership subscriptions.

9. CREDITORS:  
AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

	2015 £	2014 £
Deferred income: life membership subscriptions	<u>22,615</u>	<u>21,478</u>

## 10. STATEMENT OF FUNDS

	Brought Forward £	Incoming resources £	Resources Expended £	Gains/ (Losses) £	Carried Forward £
<b>DESIGNATED FUNDS</b>					
Contingency Fund	<u>120,000</u>	-	-	-	<u>120,000</u>
<b>GENERAL FUND</b>					
General Funds	<u>300,426</u>	<u>190,142</u>	<u>(218,214)</u>	<u>(3,893)</u>	<u>268,461</u>
Total Unrestricted funds	<u>420,426</u>	<u>190,142</u>	<u>(218,214)</u>	<u>(3,893)</u>	<u>388,461</u>
<b>ENDOWMENT FUNDS</b>					
Endowment Funds - all funds	<u>-</u>	<u>136,370</u>	<u>-</u>	<u>9,693</u>	<u>146,063</u>

## FRIENDS OF THE BRITISH LIBRARY

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2015

## 10. STATEMENT OF FUNDS (continued)

## RESTRICTED FUNDS

Restricted Funds	-	10,870	-	-	10,870
Total of funds	<u>420,426</u>	<u>337,382</u>	<u>(218,214)</u>	<u>5,800</u>	<u>545,394</u>

The Contingency Fund was introduced in 2003-04 and is set aside to cover the operating expenses of the Charity in an emergency situation or to enhance the Charity's operations in future.

Reserves in excess of the Designated Reserves are reported as 'General Reserves'. General Reserves are available to assist with appropriate acquisitions for the collections of the British Library or development of other opportunities pursued by the Library, as appropriate opportunities arise. The Council will review this policy annually.

The Silver Jubilee endowment fund is an expendable endowment fund established in 2015 by the Council Members to commemorate 25 years since the creation of the Friends of the British Library. The expendable endowment has received £136,370 of income in year. The trustees have the power to spend the capital. The capital and income are used to provide funding for the activities of the charity.

The Restricted Funds are from a single donation, which was requested to be directed to the Sound Archive. It is expected the full balance will be paid to the Sound Archive in 2015/16

## 11. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted funds 2015 £	Restricted funds 2015 £	Endowment funds 2015 £	Total funds 2015 £	<i>Total funds 2014 £</i>
Fixed asset investments	355,477	-	-	355,477	213,107
Current assets	115,744	10,870	146,063	272,677	289,944
Creditors due within one year	(60,145)	-	-	(60,145)	(61,147)
Creditors due in more than one year	(22,615)	-	-	(22,615)	(21,478)
	<u>388,461</u>	<u>10,870</u>	<u>146,063</u>	<u>545,394</u>	<u>420,426</u>

## 12. RELATED PARTY TRANSACTIONS

The British Library has the right to nominate up to three members of the Council. The British Library also provides an office for the Charity and bears some overhead and support costs, whilst the Charity awards grants for British Library projects. It is considered that there are no personal benefits by Trustees in any of these projects.